

# Become an EU-CORD Member



## Contents

Membership Options .....	2
Criteria for Membership .....	3
Application Form .....	3
Network Concept.....	3
Mission, Goals, Values .....	4
Membership Agreement.....	4
Principles of Conduct .....	5
Quality Assurance .....	5
Membership Fee .....	7

## Steps for Applicants

If you think that EU-CORD could be the right network for your organisation and you would like to start a formal dialogue with us, then:

1. Complete the application form, which enables you to assess your organisation against our membership criteria.
2. If there is good alignment, a meeting will then be organised, ideally at your office, to learn more about each other and clarify any outstanding questions.
3. Following this meeting, there will be a recommendation made to the Administrative Council (the executive body of the General Assembly)
4. If the decision is to go ahead, the applicant formally presents their organisation to the membership task force or the Administrative Council either in-person or virtually.
5. The Membership Taskforce will present recommendations to the Admin Council (e.g., accept as a member, affiliate, associate or observer) with or without qualifications. The Admin Council agree on a position to be proposed to the General Assembly.
6. The General Assembly votes whether or not to accept the position.
7. The applicant is accepted as a member (or associate, affiliate, observer) in the network and presents themselves in that capacity at the next General Assembly meeting.

## Membership Options

There are four type of membersip: Member, Associate Member, Affiliate Member and Observer.

- The standard membership option is that of **Member** this is an organisation that fulfils the membership criteria and is subsequently approved by the General Assembly.
- An **Associate Member** is an organisation that shares a similar mission and vision and adopts similar strategies as Members but does not strictly meet the criteria to become a Full Member.

Associate Members, have equal status to Full Members but have no General Assembly voting rights and are not electable into the Administrative Council (AC). The Associate Membership fee is equal to the Full Membership fee. Associate Members have access to the General Assembly as well as to all thematic working groups and other meetings.

- An **Affiliate Member** is an organisation that is an affiliate of an EU-CORD member. The largest (€) of the family should be the EU-CORD Member. Any organisation retains the right for membership of the network in its own right, and potential affiliates should discuss the right approach internally before approaching the Secretariat. There may be different approaches for different affiliates. The affiliate makes a flat-rate contribution to EU-CORD's budget of either €250 or €500 per year; has full access to all working structures but does not have voting rights and cannot sit on the Administrative Council.
- An **Observer** is an organisation with a different mission and vision and core business as Full Members. Still, it has valuable contributions to the network's members' mission, vision, and strategies.

In the application form, you will be asked to identify which membership option you are applying under – you can also say that you are not sure!

## Criteria for Membership

Full Members need to fulfil the following membership criteria:

1. A Christian organisation that clearly articulates its Christians basis and values.
2. Has a good reputation and can demonstrate a commitment to quality and accountability in the delivery of its activities.
3. Has an international agenda whose primary aim concerns the eradication of poverty, reduction of inequality, and ending social exclusion through activities relating to international development, peacebuilding, emergency relief, advocacy, human rights and development education.
4. Is legally established in the European Union or the European Economic Area or in a country that has access to the European Single Market.
5. Has an independent governance structure (Board of Trustees or Directors).
6. Maintains its own operations to address poverty rather than simply acting as a fundraising subsidiary of a parent organisation.
7. An organisation that has other affiliations must accept that membership of the Association is exclusive to itself and does not confer any rights on any affiliates. If any affiliated agency wishes to benefit from membership of the Association, they must apply in their own right.

## Application Form

The link to the application form can be found here:

<https://form.jotform.com/ruthfaber/membership-application-form->

and assesses applicants against the criteria mentioned above. To complete the application, you will be asked to upload the following:

- Articles of association/statutes
- Most recent annual report
- Organisational strategy
- Quality frameworks or quality statement

In case of application as an affiliate, the family partnership agreement and a supporting letter from the full Member who will be in the lead is also required.

## Network Concept

We are a member-led network with the actions of the network formulated and implemented by its members, facilitated by a small Brussels based Secretariat.

- The benefits to members belonging to the network include:
- Participation and linking

- Shared space for exchange, learning and development
- Actions for change: advocacy Diversity of members, but with a common foundation and purpose

Being member-led, the value of the network aims to link people together, developing trusting relationships. But this relies on:

- Voluntary participation and commitment of members
- The input of resources by members for the benefit of all

## Mission, Goals, Values

### Mission

*Christian organisations collaborating for a transformed, just, and equal world.*

### Goals

1. Supporting members and their national counterparts to develop partnership approaches, diversify funding options, and access funding from the European Union.
2. Equipping members and their national counterparts to advocate towards European policymakers on issues concerning humanitarian action, sustainable development, peacebuilding, and the role of faith-based organisations.
3. Communicating the added value of faith-based actors and the importance of engaging with faith communities towards the European Union and other civil society actors.
4. Developing the knowledge of members and their national civil society counterparts through mutual capacity building and learning.

### Values

**Relationship:** at the heart of the network lies the quality of the relationship between us and those with whom we partner and the degree to which we co-operate.

**Servanthood:** we strive to achieve our mutual goals in a spirit of servanthood, supporting each other while respecting each agency's specific identity.

**Compassion:** through our actions, we show that Christian organisations can bring a professional standard of work that embraces humanity and promotes dignity.

## Membership Agreement

Being member-led, the value of the network aims to link people together, developing trusting relationships. But this relies on:

- Voluntary participation and commitment of members

- The input of resources by members for the benefit of all

As a member of EU-CORD we:

- Contribute to the development and outworking of the EU-CORD vision and strategic direction
- Abide by the Statutes, Internal Regulation and other internal rules setting out how the network functions
- Participate in, and abide by the governing decisions of the General Assembly
- Actively participate in the work of the network
- Share knowledge and expertise
- Uphold the values of the network
- Strive to uphold each other in prayer and offer mutual support

### Principles of Conduct

Members, staff, and volunteers agree to follow certain principles as it relates to the operational and reputational risk of the network.

**Safeguarding:** all members of the EU-CORD network are committed to the safeguarding and protection of people from sexual exploitation, abuse or harassment in their work. Whilst every organisation has its specific policies and procedures in place, we expect all members to keep appropriate conduct, refraining from any acts of sexual exploitation, abuse, or harassment members engage themselves to address, and act on, breaches of these basic safeguarding principles (duty to report).

**Representation:** when the staff of members work directly or indirectly on behalf of the network, they bear a responsibility to act as ambassadors for the network, and their general conduct should be in line with the network values and the standards expected by their own organisation.

**Information sharing:** EU-CORD is known for its openness and the degree to which members are willing to share information. As a general principle, information shared within the network is for use by network members only unless that document is publicly available. If in doubt, please check with the relevant organisation before sharing.

**Social media:** Please act responsibly. Even if you act with the best intentions, you must remember that anything you put out there about EU-CORD can potentially harm the network.

### Quality Assurance

As members of EU-CORD, we recognise that to realise our goal of making a significant and recognisable contribution towards the eradication of poverty and social exclusion, we must invest time and resources in promoting quality in our work. We have a responsibility to be informed about current good practice in the sectors in which we work. As part of our membership of EU-CORD we make a collective commitment to becoming quality organisations providing evidence of:

- Quality in results
- Quality in processes
- Quality in monitoring and accountability

- Quality in relationships and communications
- Quality in human resource management

In this respect, we are each committed to learning from our work to ensure a process of continuous improvement in all that we do.

- Finding ways to share our learning with each other so that all members of the network have the opportunity to improve the effectiveness of their work.
- Being accountable and transparent towards our beneficiaries, supporters, donors and staff.
- Providing mutual assurance to each other to ensure that the reputation of EU-CORD for manifesting quality in the work of its members is enhanced.

Thus, we ensure that our Christian ethos is outworked in a framework of good practice

## Membership Fee

The network is wholly funded by membership fees. Fees are allocated proportionally to members based on an average of the 3-year turnover. The amounts vary year-on-year depending on the budget and changes to the membership. There is an upper and lower amount.

The General Assembly approves the budget.

### What can you expect to contribute? Members and Associate Members.

For a rough calculation, you can take your annual turnover for last year and see where you are placed in this recent membership fee calculation.

Member	Annual Turnover	Annual Membership Subscription
Member	298,725	500
Member	893,367	842
Member	1,026,185	967
Member	1,834,064	1,728
Member	2,318,281	2,184
Member	2,601,899	2,452
Member	3,141,757	2,960
Member	4,733,610	4,460
Member	6,495,974	6,121
Member	7,587,869	7,150
Member	9,115,083	8,589
Member	9,167,923	8,638
Member	10,341,347	9,744
Member	11,251,264	10,601
Member	18,308,440	17,251
Member	19,031,877	17,932
Member	27,405,083	20,328